

Transport Risk Assessment Checklist (TRA1)

Area inspected:	
Date:	
Assessment carried out by:	

Hazards identification :- Consider the existing transport risks and the controls in place re:-	Yes/ No	Who Might be Harmed ?	Are Existing Controls in Place and Adequate? Yes/No	What Further Precautionary or Control Actions are required to be taken?	By Whom ?	By When ?
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Safe Workplace – Are suitable arrangements in place for ensuring health and safety in relation to:-						
Pedestrians – Defined Pedestrian Routes						
– Physical Protective Barriers						
Vehicles – Procurement of safe vehicles						
– Hired-in Vehicles						
– Design suited to requirements						
– Maintenance of vehicles						
– Tyre changing and repair						
Overhead Services						
Underground Services						
Any work that may need to be undertaken on Access Routes						
Parking of vehicles – Visitors						
– Employees						
– Delivery Vehicles						
– Internal Transport						
Loading / Unloading Activities						
Lighting – Internal Areas						
– External Areas						
Signage – Internal Areas						
– External Areas						
Maintenance – Planned / Programmed						
Protecting the Public						
Are adequate means of physical edge protection provided or installed (e.g. timber baulks etc)?						

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Safe Driving & Work Practices – Are suitable arrangements in place for ensuring health and safety in relation to:-						
Drivers of vehicles on site i.e. roll over protection, seat belts etc ?						
Signallers and Banksman (procedures etc)?						
Selection for task (Driver, Operator, Banksman)?						
Have all of the above had adequate training?						
Can they be regarded as Competent ?						
Are there adequate arrangements for Supervision?						
Are there suitable arrangements in place to adequately control Mobile Phone Usage?						
Are there suitable arrangements in place to adequately control work near: Excavations, Pits, Water, Embankments, Earthworks?						
Are there adequate measures in place to prevent materials falling on to Drivers?						
Risk Assessing and ensuring Safe Reversing?						
Access onto vehicles (key discipline etc)?						
Lifting Activities?						
Loading / Transporting /Towing / Unloading?						
Ground Conditions?						
Working on Slopes?						
Refuelling Activities ?						
Precautionary Measures – Pedestrians						
Are there adequate measures in place to prevent materials falling on to Pedestrians?						
Have all opportunities for slips and trips been considered?						
Have all opportunities for falls from height been considered?						
Are suitable and sufficient means of edge protection provided or installed?						
Are Housekeeping standards adequate?						
Have the potential effects of the Weather upon transport activities been considered?						

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Are suitable means of access provided to wherever pedestrians and vehicles have to go?						
Have all of the potential hazards and risks associated with Outdoor working been considered?						
Are there adequate arrangements to cope with oil or fuel Spillages?						
Irrational Actions/Unsafe Behaviours						
Are sufficient numbers of portable fire extinguishers provided on vehicles or at charging or refueling points?						
Are the extinguishers provided suitable for the types of fire that are likely to be encountered in these premises/areas?						
Have employees been trained in their use?						
Other considerations						
Has a Fire Emergency/Evacuation Procedure been devised in relation to vehicles and site transport activities (e.g. deliveries of potentially hazardous materials or loads etc)?						
Have employees been trained in this Procedure?						
Have arrangements been made for informing the emergency services in the event of emergencies occurring on site?						
Have the employees involved been trained in these arrangements?						
Are these arrangements practiced						