

**AUTHORISATION: Signature****Date**

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**Duties**

Regulations 9(1)b, 13(7) and 22(1)c of the Construction (Design and Management) Regulations 2007 place general duties to “ensure that welfare facilities sufficient to comply with Schedule 2 are provided throughout the construction phase of the project”. Schedule 2 requires the following:

**Welfare Facilities**

In general all welfare facilities must be suitable, sufficient and readily accessible. Facilities should be provided which are clean and tidy, well-lit and properly ventilated. These facilities should include:

**Sanitary conveniences :-**

- 1 Suitable and sufficient sanitary conveniences must be provided, available and readily accessible
- 2 Rooms containing sanitary conveniences must be adequately ventilated and lit.
- 3 Sanitary conveniences and the rooms containing them must be kept in a clean and orderly condition.
- 4 Separate rooms containing sanitary conveniences must be provided for men and women, except where each convenience is in a separate room and the door is capable of being secured from the inside.

**Washing facilities:-**

Suitable and sufficient washing facilities, including showers if required by the nature of the work or for health reasons, must be provided or made available at readily accessible places.

Washing facilities must be provided-

- 1 in the immediate vicinity of every sanitary convenience, whether or not these are provided elsewhere; and
- 2 in the vicinity of any changing rooms whether or not these provided elsewhere.

Washing facilities must include-

- 1 a supply of clean hot and cold, or warm, water (which shall be running water so far as is reasonably practicable);
- 2 soap or other suitable means of cleaning; and
- 3 towels or other suitable means of drying.

Washing facilities and the rooms containing them shall be kept in a clean and orderly condition and be sufficiently ventilated and well lit.

Separate washing facilities shall be provided for men and women, except where they are provided in a room the door of which is capable of being secured from inside and the facilities in each such room are intended to be used by only one person at a time.

The above does not apply to facilities which are provided for washing hands, forearms and face only.

### **Drinking water**

An adequate supply of wholesome drinking water must be provided or made available at readily accessible and suitable places.

Every supply of drinking water must be conspicuously marked by an appropriate sign where necessary for reasons of health and safety.

Where a supply of drinking water is provided, there shall also be provided a sufficient number of suitable cups or other drinking vessels unless the supply of drinking water is in a jet from which persons can drink easily.

### **Changing rooms and lockers**

Suitable and sufficient changing rooms shall be provided or made available at readily accessible places if-

- 1 a worker has to wear special clothing for the purposes of his work; and
- 2 he cannot, for reasons of health or propriety, be expected to change elsewhere,

Changing rooms must-

- 1 be provided with seating; and
- 2 include, where necessary, facilities to enable a person to dry any such special clothing and his own clothing and personal effects
- 3 be separate rooms for, or separate use of rooms by, men and women where this is necessary for reasons of propriety.

Suitable and sufficient facilities shall, where necessary, be provided or made available at readily accessible places to enable persons to lock away-

- 1 any special clothing which is not taken home;
- 2 their own clothing which is not worn during working hours; and
- 3 their personal effects.

### **Facilities for rest**

Suitable and sufficient rest rooms or rest areas shall be provided or made available at readily accessible places. Rest rooms and rest areas must-

- 1 include suitable arrangements to protect non-smokers from discomfort caused by tobacco smoke;
- 2 be equipped with an adequate number of tables and adequate seating with backs for the number of persons at work likely to use them at any one time;
- 3 where necessary, include suitable facilities for any person at work who is a pregnant woman or nursing mother to rest lying down;
- 4 include suitable arrangements to ensure that meals can be prepared and eaten;
- 5 include the means for boiling water
- 6 be maintained at an appropriate temperature