

SITE HEALTH, SAFETY & ENVIRONMENTAL INSPECTION REPORT

Site: _____ Date: _____

Inspection in conjunction with: _____ Position: _____

Copies:

1. DOCUMENTATION - HEALTH & SAFETY

Yes – No – N/A

Documents	Yes/No N/A	Action/Comments	Action By
Accident Book available			
Site Rules displayed			
F91 records available			
Lifting Equipment Register/ Test Examination Certificates			
Health & Safety Policy			
Health and Safety Plan			
Appointed Person(s) - LOLER			
Scaffolding Register			

2. DOCUMENTATION - ENVIRONMENTAL

Environmental Plan in place			
Discharge Plan in place			
Special Waste Consignment notes			
Duty of Care documentation			
'Near Miss' Incident Book			
Any other			
	<u>Number</u>	<u>Comments</u>	
Number of items of documentation requiring action in current inspection	0		
	<u>Total</u>	<u>Comments</u>	
Total to date	0		

3. PROCEDURES - HEALTH AND SAFETY

Yes – No – N/A

Procedures	Yes/No N/A	Action/Comments	Action By
Induction fully implemented		Inductions being undertaken – last on 00.00.00	
Health & Safety Briefings carried out		Number since last visit = 0 since last visit Total number to date = 0	
Fire Exits marked		Adequately signed	
Extinguishers in place		Adequate and correctly positioned	
Fire Training		A number of site staff trained	
Assembly Points identified		In main yard	
Sub contractor compliance with procedures		Subcontractor inductions now under closer control.	
First Aiders nominated		Adequate number on site	
Workforce consultation & communication		Satisfactory ongoing procedure	
Risk Assessments		Checked up to date	
COSHH Assessments		Checked up to date	
Method Statements		Checked up to date	
HAV assessments		Re-measurements undertaken during visit	
Working Well Together initiative		Five undertaken since last visit	
Plant Operator Competency		Certificated and authorised operators only	
CSCS Card:- Holders : Non Holders		(Numbers) SESL 0: 1 Subcontractors ?	
CSCS Card:- Holders : Non Holders		(Ratio) SESL 0: 1 Subcontractors ?	
Reporting of Incidents			
Examination & testing of portable electrical equipment			
Permit to Work			
HV & LV Permit to Work			
Any other			
	Number	Comments	
Number of procedures requiring action in current inspection	0		
	Total	Comments	
Total to date	0		

4. EQUIPMENT - HEALTH AND SAFETY

7 – Exceptional Standard

6 – Very High Standard

5 – Good Standard

4 – Acceptable Standard

3 – Below Average

2 – Poor/Urgent Action

1 – Very Poor/Immediate Action

Equipment	Standard	Action/Comments	Action By
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Mobile Towers		N/A None Observed	
General condition of plant & machinery		Of a good standard	
Electrical equipment		Of an good standard	
Lighting equipment		Lighting appeared in good order	
Lifting equipment		Of good standard.	
Portable tools		All seen in good order	
Personal Protective Equipment		Good standards being achieved during visit	
Warning signs		Provided to an acceptable standard	
Ladders		Good standards being achieved during visit	
Cranage		In good order (recently repaired)	
Excavators		Provided to good standard	
Woodworking Machines		Provided to a good standard	
Abrasive Wheels		Of a good standard	
Pneumatic Tools		Provided to a good standard	
Dump Trucks		Provided to a good standard	
Forklift/telehandler		N/A	
MEWPs		N/A	
First Aid Boxes fully stocked		Of a good standard	
Total For Section	28		

5 EQUIPMENT - ENVIRONMENTAL

Drip Trays in Place			
Spill Kit in place			
Spill Kit adequately stocked			
Total For Section	28		
Any other			
Total score in current inspection		<u>Comments</u>	
Average score this visit			

6. ACTIVITIES

7 – Exceptional Standard

6 – Very High Standard

5 – Good Standard

4 – Acceptable Standard

3 – Below Average

2 – Poor/Urgent Action

1 – Very Poor/Immediate Action

Activities	E or H&S	Std.	Action/Comments	Action By
Flammable materials safety stored	EH&S			

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Asbestos Removal	EH&S		
Demolition	H&S		
Protection to overhead power lines	H&S		
Excavations	H&S		
Scaffolding	H&S		
Edge Protection	H&S		
Access & Egress	H&S		
Site Tidiness	EH&S		
Manual Handling	H&S		
Roofwork	H&S		
Public Protection	EH&S		
Condition of site roadworks	EH&S		
Security	EH&S		
Welfare	H&S		
Perimeter Fencing	EH&S		
Traffic Management	H&S		
Confined Spaces	H&S		
Noise & Vibration	EH&S		
Waste Management & Segregation	EH&S		
Road Cleaning Activities	EH&S		
Spillage of fuel or chemicals	EH&S		
Water Discharges	E		
Dust	EH&S		
Any other	EH&S		
Total score in current inspection Average score this visit	62	<u>Comments</u>	
Lost time or major incidents since previous inspection	<u>Number</u> 0	<u>General Comments</u>	

ACTION REQUIRED:

Activity

Hazard

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Site: _____ Date: _____

Recommendations

_____**Activity**

_____**Hazard**
_____**Recommendations**

_____**Activity**

_____**Hazard**

_____**Recommendations**

_____**General
Comments**

_____**Inspection undertaken by:****Signed by :** _____ **Date:** _____
For and on behalf of
SDL Health and Safety Services Ltd**CLOSE OUT:****The items highlighted in**
this report have now been
rectified - **Signed:** _____ **Date:** _____